

Global Learning Committee-

Members present: Eden Francis, Ernesto Hernandez, James Bryant-Trerise, Jennifer Bown, Keely Baca, Kaiwen Amrein, Kerrie Hughes, Laurette Scott, Martha Bailey, Michael Patterson, Stefanie Diaz-Zavala

Committee Membership:

- Kerrie has updated the committee membership on the GLC webpage.
- Kerrie has sent out emails to the members about some of the changes in membership.

GLC Goals:

Reviewed the GLC's 2024/2025 goals during the meeting.

Goals that were completed included the following:

- Updated the CCC Faculty-led Program Handbook.
- Updated the GLC website and Weebly website for trip resources.
- Updated the Trip planning checklist, Emergency Response Plan, and budget documents.

Goals that were partially completed included the following:

- Still working on updating the protocols document.
- Verify and evaluate the current Approved Providers list.
- Investigate payment protocols and evaluate the current centralized account and other payments for study abroad trips.
- Research and identify Oregon and SW Washington community colleges participating in Study Abroad Programs. Connect with their directors/chairs/leads. (supported by Kerrie Hughes Sabbatical).

Goals that were put on pause this year:

- Explore CIBER Grant recommendations for a successful Study Abroad Program (SAP) and create the process of implementing these suggestions.
- Explore Gillman Program opportunities for students and staff.
- Work toward the long-term goal of establishing a part-time study abroad coordinator.

Goals that will be included for the 2025/2026 academic year:

- 1) Work on a student handbook to go along with the GLC Study Abroad Handbook.
 - Kerrie might have some examples from PCC that we can base the handbook on and will plan to send examples to the committee for feedback.
 - Committee members can take a look at examples over the summer and provide feedback during fall meetings.
- 2) Post-trip ideas:
 - Brainstorm ideas or activities that can be uniform across all trips to follow up with students.

GLC Committee Handbook Review:

- Reviewed the first pages of the handbook to make final edits.
 - The *Introduction* page was reviewed, and final edits were made.
 - The *Program design considerations* section was reviewed, and final edits were made.
 - The *Program Timeline* was reviewed. JBT merged the checklist Kerrie previously shared with the timeline in the handbook.
 - Reviewed and made edits to each section of the timeline to rephrase, clarify, and reorder some of the numbered items previously marked up.
 - Additional documents (e.g., SA checklist, Emergency Response Plan) will be referenced and be found on the [GLC committee webpage](#).
 - JBT will plan to email Dennis Marks regarding when CLERY Reports need to be submitted. Edits will be made to that section of the timeline once a response is received.
 - The *Faculty Compensation and Expenses* section was reviewed, and suggestions were made to be revised and/or reworded.
 - Deleted a couple of paragraphs and reworded the initial paragraphs of this section.
 - Revised language in the *Housing* section to clarify accommodations for faculty.
 - Revised language in the *In-country transportation* section to clarify steps for reimbursement.
 - Revised language in the *Insurance* section to specify whether insurance needs to be included for the trip.
 - Revised language in the *Meals* section to clarify when meals are covered through Per Diem or program provider.
- Kerrie will email the edited document from today's meeting to JBT for final edits of the handbook.

Study Abroad Sabbatical Updates:

- Kerrie has worked on updating some of the documents that we had as part of last year's goals (Planning checklist, Emergency Response Plan, Budget documents)
- Protocols are still being looked into and will be updated at a later time.
- Kerrie shared some of the pushback she had from the different colleges in the region as it related to her research.
 - Funding impacted a lot of programs at various colleges and they were reluctant to share information about the status of funding under the current administration.
 - Kerrie was able to find about 7-8 colleges that have proactive study abroad programs. Kerrie will plan to connect more with these programs to build collaboration between CCC and those schools.
- Kerrie will create a full report to share her findings during fall term. Will be on the agenda for the second meeting.
- Kerrie shared updates on the part-time position possibility.
 - At this time, the possibility of creating this position will not be possible.
 - However, there might be release time for someone to take on part of the responsibility of this work.
- Kerrie researched ways GLC could collect funds and fees.
 - Concluded that we need to create a separate bank account to pay for some of the items that need to be paid for by the program. Preferably at a credit union.

- This option will need a lot of consideration from the committee members. Will need to come back to this topic next fall.

Cougar Kick-off Event:

- Cougar kick-off will be held on Monday, Sept. 22nd, 2025
- Laurette contacted John Ginsburg and Michelle Baker about having the table for Study Away and Study abroad programs.
 - Michelle has confirmed that we would have a table during the resource fair.
- Reviewed the Rack Card as a committee.
 - Committee approved the use of GLC funds to pay for printed copies. 100 copies will be made.

Trip Updates:

Malheur trip:

- No information was shared

Ireland 2025:

- No information was shared

Ireland 2026:

- GLC approved the Ireland trip based on the Intent to Lead form sent in by Keely B.
- Keely will forward this to Sara Sellers and David P. to move forward with the planning of the trip.

Canada/Mexico:

- Ernesto shared an update on his research related to his proposed trips to Canada and Mexico.
- Found a new provider called Explorica by WorldStrides. (Currently not on the Eligible Providers List and would first need to have this provider approved by the GLC)
- Received proposed budgets for each trip:
 - Mexico City was budgeted at \$4,591 for an 8-day trip.
 - Quebec & Montreal was budgeted at \$3,588 for a 10- day trip.
- Ernesto is past the 18-month timeline to submit Intent to Lead forms. Will need to push out both of these trips to at least 18 months out again, and will consider changing the trip dates to December or March (spring break) as a way to reduce trip costs.

Iceland 2027:

- No information was shared

SE Asia 2028:

- No information was shared

Other items:

Next meeting: Fall term 2025